



The University of Texas at Austin

Dell Medical School

ASH Redesign History of ASH Work Group

Tuesday, February 15, 2022 10:30am – 12pm | Conference Call

Agenda

1. Welcome
2. Sub-Work Group Updates
3. Prioritization List
4. Close

Attendees:

Sydney Harris, Bill Bush, DD Clark, Jenna Cooper, Elizabeth Stauber, Parker LaCombe, Peggy Perry,

Minutes:

Welcome

Group was welcomed and agenda reviewed.

Sub-Work Group Updates

Discussed each sub-work group's first meeting. Sustainability focused primarily on preservation plan. Also discussed obtaining artifacts from community and bringing in academic partners. Briefly discussed ways to bring in academic partners through HHSC RFP process. Funding focused on detailed actionable goals related to funding and application processes. Would like to avoid any funding that requires matching funds.

Prioritization List

Group reviewed list of projects that have already been discussed during previous meetings. Discussed needing cataloguing software as a first step, even though this may be difficult to implement. Suggested using a spreadsheet in the interim that could be imported into a database at a later point. Discussed a potential membership with AALHS which helps with funding issues or may provide discounts for software purchasing. Discussed whether software would be cloud based and how that would interface with the state. Group agreed that several items may take place at the same time due to differing lengths of time for approvals and implementation. Discussed where artifacts live in the interim after inventory is taken, suggested needing to relocate to better conditions. Member provided source for possible information on costs and resources. Discussed how long a needs assessment might take. Jenna Cooper volunteered to complete the Preservation Needs Assessment and will coordinate with HHSC. Discussed how to move forward with needs assessment and call for artifacts at the same time. Suggested using donors of artifacts as sources of potential candidates for oral histories. A member suggested academic institutions as applicants for funding around oral histories.

Group agreed to focus on 1) Preservation Needs Assessment; 2) Call for Artifacts (sustainability group); and 3) Software for collections management (funding group). Suggested oral histories can be worked on in tandem with other projects. After this first step, group can work on inventory, ASH CHC, and website.

Close

Group agreed on next steps for sub-work groups and priorities going forward.