



# The University of Texas at Austin Dell Medical School

## **MINUTES**

### **ASH Redesign Peer & Family Work Group**

Thursday, June 4, 2020 ▪ 3:00-4:00pm ▪ Conference Call

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#### **Agenda**

1. Welcome
2. Review previous meeting minutes
3. Peer and Family survey development
4. Update from other work groups

#### **Attendees**

Greg Hansch, Karen Ranus, Parker LaCombe, Francela Brazil Williams, Patricia Pickles, Debbie Cohen, Rachel Samsel, Collen Horton, Jason Johnson, Sonja Burns, Jody Schultz, Pat Sumner

#### **Minutes**

##### *Welcome*

The group was welcomed and attendance was confirmed.

##### *Review previous meeting minutes*

The group reviewed the [meeting minutes from 05/28/2020](#) and discussed changes that were suggested from multiple members. It was agreed to accept the current track changes and request that any additional changes be added as track changes to the minutes. The group discussed what the process for meeting minutes will look like in the future and that the group will have additional time in a normal month to review them. It was clarified on how to identify action items to ensure they are followed up on using the agenda items. It was suggested to identify a discussion item vs an action item. The group agreed to include an action item section of the notes. The group agreed that additional detail would be helpful to remind them of the conversation, as well as reflecting the conversation accurately. The group wants to ensure the Peer and Family voices are heard and carried to the other groups, especially the Steering Committee, and recognized as the historical impact it should be having. The desire is to allow their voices to affect change rather than responding to a decision which has already been made. It was suggested that the minutes can also help clarify what this group is and what its goals are. It was clarified that summaries are a new development as a result of this group to help cross pollinate the groups.

##### *Peer and Family survey development (Distribution)*

Chair reviewed the survey development idea and how it would be helpful for both this group and the Steering Committee. Would like to collect ideas, feedback and comments on an ongoing basis. It was recognized that there is not currently a robust list of peers, family, and current patients to provide feedback. It was suggested that the group have a centralized location to add contact information that can be used to disseminate information in a timely manner. It was clarified that there is not a specific survey from the Peer and Family group at this time and that this is more to ensure that the peer and family voices are intentionally included in these

requests as needed. It was shared that the Hospital Clinical Strategies Work Group is considering sending out a survey. The intent is to make it as easy as possible to access and share information. It was suggested that different forums be used in order to garner more robust information as needed. The group discussed which groups should be included in [section 4](#) on the charter. The group confirmed which platforms would be acceptable to HHSC, as they have the most stringent rules. Written comments can be found [here](#).

#### *Update from other work groups*

Chair asked for updates from the group from their respective work groups.

Continuum and Clinical Strategies work group shared their current charges and principles for the group. Shared the three strategies and recommendations. Shared that the admissions process would be an important aspect to share peer and family voices.

Hospital Clinical Strategies work group shared updates to progress. They reviewed their charter and provided feedback. The roster was also updated. Reviewed the state hospital length of stay and barriers to discharge. An action item was to survey peers and families as well as clinical staff and direct chair staff to gather a bigger picture of what length of stay issues may be. Goal is to help make recommendations for decreasing the length of stay.

Campus Planning-Partnership work group reviewed and adopted the “Grey Boxes” list recommendations from the Peer and Family work group. They reviewed the Response Form portion of the RFI. The Chair address comments and questions about specifics for the RFI including release date, inclusion of questions for community involvement and business practices, and the missions, visions and goals of ASH Redesign and State Hospital. The group agreed to add language for “people-first” mission at the beginning of the RFI.

Competency Restoration work group had a guest speaker, Judge Liefman, who discussed the Miami Dade County process. The documents from that discussion were shared with this group. Survey was reviewed and additional analysis is being done to share with the group.

History of ASH is working on a document regarding different initiatives nationwide and what best practices there were. Provided some details on how to share the history of the hospital and campus.

#### *Close*

A member reiterated their desire to spend more time reviewing groups progress to provide feedback to those groups. The group agreed that they want these meetings to be productive and impactful.

#### Action Items:

1. A googledoc will be created to compile a contact list for surveys and feedback of peer and family voices.
2. Request for the [work groups meeting schedule](#) to be shared.

**Teams Meeting User Comments:**

KR – Alison, I’d much rather we not call out Texas Jail project but rather name criminal justice advocacy groups.

DC – I agree – we should be general for much of the list. And have the details in the spreadsheet.

CH – I’m sorry, but I must leave for a 9am meeting. Everyone take care.

GH – I have to drop off for another call

**Charter Section 4 Track changes and comments:**

*Please note that Track Changes have been locked for the Charter so that any changes made can be easily identified.*

**4. Data/Feedback Needs**

The work of collecting data and gathering input from family members and peers in the ASH service area will largely be directed and guided through monthly phone conference meetings. The Peer and Family Work Group anticipates some of the following will be stakeholder groups with which to engage:

- NAMI affiliate members
- Clubhouse models
- Via Hope
- Veteran groups
- Suicide Prevention groups
- Substance Use groups
- Prosumers
- Mental Health America
- Texas based Advocacy groups
- Additional groups to be added in the future as needed

 **Barajas, Alison**  
Gathering and collection would be used via electronic means –not a specific platform

 **Barajas, Alison**  
Make a general bullet for advocacy groups across Texas so as to allow for flexibility (clubhouse groups included)

**ASH Redesign Work Group Meeting Schedule**

Work Group Name	Meeting Schedule
Campus Planning-Partnerships	First Monday of the month
History of ASH	First Wednesday of the month
Peer and Family	First Thursday of the month
Campus and Continuum Clinical Strategies	Third Monday of the month
Hospital Clinical Strategies	Third Thursday of the month
Competency Restoration	Third Friday of the month
Steering Committee	Second Friday of the month